



## **Bernalillo Public Schools Acceptable Use Policy Student Form**

### **1. Appropriate Online Interaction**

- a. Users will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, or other identifying information as determined by the district.
- b. Users will not agree to meet with someone they have met online as this activity can and has been proven to be dangerous.
- c. Users will promptly disclose to the Education Technology Department or your Supervisor any message they receive that is inappropriate or makes them feel uncomfortable.

### **2. Illegal Activities**

- a. Users will not attempt to gain unauthorized access to the district system or to any other computer system through the District System, or go beyond their authorized access. This includes attempting to log in through another person's account or access another person's files without expressed written permission.
- b. Users will not make deliberate attempts to disrupt the computer system performance or destroy data.
- c. Users will not use the District system to engage in any other illegal act.
- d. Users will be aware of copyright laws especially in regards to downloading and using music and video files. All copyright laws will be obeyed.

### **3. System Security**

- a. Users are responsible for the use of their individual account and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should users provide their password to another person.
- b. Users will immediately notify the building principal or the Education Technology Department if they have identified a possible security problem.
- c. Users will not install any software without prior authorization from the Education Technology Department. Any unauthorized software will be removed from district equipment.
- d. Users are not allowed to bring personal technology hardware and software into the district. Flash drives are acceptable.

### **4. Unacceptable Uses & Network Etiquette**

- a. Restrictions against Inappropriate Language apply to public messages, private messages, and material

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posted on Web pages.

b. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.

c. Users will not (purposefully access or) post information that, if acted upon, could cause damage or a danger of disruption.

d. Users will not engage in personal attacks, including prejudicial or discriminatory attacks:

e. Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending those messages, they must stop.

f. Users will not knowingly or recklessly post false or defamatory information about a person or organization.

g. Users will not post private information about another person.

h. Users shall not purposefully access materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal;

i. Any misuse of network resources could result in having your district network account disabled or terminated. Misuse includes personal use of resources such as chain letters, on-line chats, shopping, downloading graphics, music, and or video.

### **5. Plagiarism and Copyright Infringement**

a. Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.

b. Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright.

c. Filtering .Filtering may be used in conjunction with other strategies to selectively restrict access to objectionable and educationally inappropriate content; e.g. pornographic sites, non-educational chat rooms.

## Student Form

I have read, understand and will abide by both the “Bernalillo Public School District Acceptable Use Policy” and the “Student Acceptable Use Procedures”. I further understand that any violation of the Policy or Procedures may enact school disciplinary procedures or constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary actions may be taken, and/or appropriate legal action may be initiated.

AUP can be found at <http://www.bernalillo-schools.org/EducationTechnology>

Student's Name (please print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Site: \_\_\_\_\_

Grade Level: \_\_\_\_\_

### PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the “Bernalillo Public School District Acceptable Use Policy” and the “Student Acceptable Use Procedures”. I understand that this access is designed for educational purposes. The Bernalillo Public School District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the school to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network.

**NOTE:** Please check the box below **only** if you **DO NOT** want your child to have access.

I **DO NOT** give my child **permission to use the district network (which includes the Internet)**.

Parent/Guardian Name (please print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: After a 14 day grace period, your child's access to the school network and/or Internet may be restricted unless this form is returned.